

BOARD OF SUPERVISORS

Madison County, Mississippi

E-911 Administration Office

146 W. Center Street, Room 203, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

Date: May 27, 2014

To: Madison County Board of Supervisors

From: Butch Hammack

Re: Acceptance of Homeland Security Grant
CERT Team

Madison County Emergency Management has been awarded our second grant from Homeland Security for the purposes of building our CERT team (Community Emergency Response Team) in Madison County.

In early 2013, we trained Madison County's first CERT team, consisting of 17 members, under our first grant. This team was made up of high school students, business owners, and other volunteering residents of Madison County. The program was a success and much interest has been shown in the program since from residents of our county.

We recently activated our CERT team during the tornado events in April. Many of these team members assisted in Lake Caroline just hours after the initial storm. They were able to assist with passing out tarps to residents and setting up a station for residents and responders to come for water and food. This team served a great purpose in this recent event.

We ask the Board to accept this Homeland Security Grant at no cost to Madison County, in order to continue to expand our CERT team.



MADISON COUNTY EMERGENCY MANAGEMENT AGENCY

Butch Hammack, *Director* • bhammack@madison-co.com

December 3, 2013

Mississippi Office of Homeland Security
P.O. Box 958
Jackson, MS 39205

Dear Mrs. Corn:

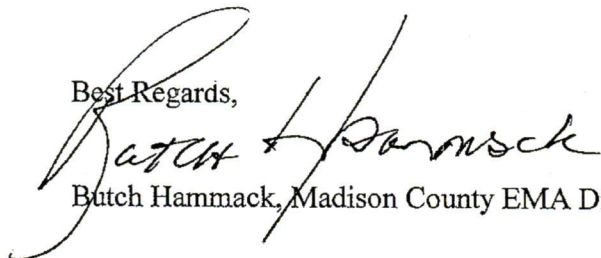
The Madison County Emergency Management Agency in an effort to make Madison County and the surrounding communities a safer place to live is seeking to expand our CERT Team Program.

The positive response we received from our first class was overwhelming. We have actually been contacted by many residents of the county inquiring about participation. We feel that by expanding our original team, both adults and teens, it would serve to be an even greater help in times of emergency and prove to be a valuable asset to our county and to our responding agencies.

We are requesting funds in the sum of \$2055.66 to hold another class and expand our team. This will cover the expense for 25 trainees. This amount will include \$1250.00 will go for CERT kits, \$245.66 for shipping of CERT kits, \$500.00 for CERT instructors and \$ 60.00 for refreshments. The CERT manuals will be included in the stated instructor's fees.

We thank you for your time and your consideration in helping us make Madison County a safer place to live in Mississippi.

Best Regards,


Butch Hammack, Madison County EMA Director

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STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF HOMELAND SECURITY

PHIL BRYANT
GOVERNOR

ALBERT SANTA CRUZ
COMMISSIONER

CITIZEN CORPS GRANT PROGRAM AWARD

DATE OF AWARD:	May 8, 2014	GRANT NO: 11CC045
SUB-GRANTEE:	MADISON COUNTY EMA (CERT TRAINING)	
PROGRAM NAME:	Fiscal Year 11 ODP Homeland Security Grant Program	
GRANT PERIOD:	09/01/2011 to 08/30/2014	
AWARD AMOUNT:	\$2,056.00	

Under the State Homeland Security Grant Program, the Department of Public Safety hereby awards to the aforementioned sub-grantee, a grant in the amount shown above for the purchase of equipment, for planning, training, exercise management and administrative costs. The allowable expenditures for these monies are described in detail in the Department of Homeland Security Guidelines, which can be accessed via Department of Homeland Security website at www.dhs.gov. These funds are to be used by your jurisdiction to enhance existing capabilities in order to develop the initial capacity within the state of Mississippi to respond to acts of domestic and international terrorism, the use of weapons of mass destruction and biochemical agents.

The projects and objectives outcome to be accomplished during the performance period of this grant will be in the form of equipment, selected from the approved equipment list, planning, training, exercise, management and administrative cost. All must be in compliance with the State Homeland Security Grant Program Guidance.


The sub-grantee hereby assures and certifies that it will comply with regulations, policies, guidelines and requirements set forth in the DOJ Financial Guide and the Standard Assurances as they relate to the application, acceptance, and use of federal funds. The grantee hereby assures and certifies that it will comply with regulations, policies, guidelines and requirements set forth in Local, State and Federal purchasing laws and in stipulations set forth in attached grant recipient agreement.

This award document is your authorization to expend jurisdiction funds. Expenditures incurred prior to the execution of this grant award period are not allowable. Reimbursements and advances will only be provided once a month. A signed copy of said agreement must be returned to DPS prior to release of payment. If your jurisdiction has not expended funds prior to the end of the grant period, this office will redistribute these funds accordingly.

Acceptance for the Sub-Grantee:

Sub-Grantee

Date



Everett L. (Rusty) Barnes
Director

5/9/14

Date

GRANT RECIPIENT AGREEMENT

1. The designated representative certifies that he/she has legal authority to apply for assistance.
2. The Applicant shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving Federal and State assistance.
3. The Applicant shall use awarded funds solely for the purpose for which these funds are provided and as approved by the DPS Authorized Representative.
4. The Applicant is aware of and shall comply with cost-sharing requirements.
5. The Applicant shall establish and maintain a proper accounting system to record expenditures of awarded funds in accordance with generally accepted accounting standards and OMB Circulars A-87 and A-133 as applicable and/or as directed by the DPS Authorized Representative.
6. The Applicant shall comply with the Single Audit Act of 1984 and will provide copies of audit reports when issued, 44CFR Part 14.
7. The Applicant shall give State and Federal agencies designated by the DPS Authorized Representative access to and the right to examine all records and documents related to use of award funds.
8. The Applicant shall return to the State, within thirty (30) days of such request by the DPS Authorized Representative, any advance funds which are not supported by audit or other Federal or State review of documentation by the Applicant.
9. The Applicant shall comply with all applicable provisions of Federal and State laws and regulations in regard to procurement of goods and services.
10. The Applicant shall comply with regulations implementing the Drug-Free Workplace Act of 1988, 44CFR Part 17, Subpart F.
11. The Applicant shall comply with all Federal and State statutes and regulations relating to non-discrimination.
12. The Applicant shall comply with provisions of the Hatch Act limiting political activities of public employees and 44CFR Part 18, New Restrictions on Lobbying.
13. The Applicant shall comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
14. The Applicant shall not enter into any contracts or purchase merchandise from any party or vendor which is disbarred or suspended from participating in Federal assistance programs.

Grant Recipient Representative

Date



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF HOMELAND SECURITY

PHIL BRYANT
GOVERNOR

ALBERT SANTA CRUZ
COMMISSIONER

May 23, 2014

Butch Hammack, Director
Madison County Emergency Management Agency
P.O. Box 608
Canton, MS 39408

Dear Director Hammack

Enclosed you will find your, Citizen Corps Grant Program Award Letter and Grant Recipient Agreement for the CERT Training that you requested. All grant funds must be expended **August 30, 2014** and request for reimbursement must be received in our office no later than **September 30, 2014**.

Your Grant Award Letter has been issued for \$2,000.00. All line items in the budget have been approved as submitted. In addition you will need to notify David H. Nichols, the Citizen Corps Program Manager for the Mississippi Office of Homeland Security as to who the trainers will be for the CERT classes prior to the training classes taking place. You may e-mail him at dnichols@dps.ms.gov with this information.

Please have the Grant Award Letter and Grant Recipient Agreement signed and return the originals to this office no later than **June 13, 2014 to my attention at the following address: Mississippi Office of Homeland Security, 1230 Raymond Rd, Jackson, MS 39204**. Failure to return the signed original Grant Award and Grant Recipient Agreement by the above date will result in the reallocation of these funds.

Due to the short time frame for you to spend the allocated funds, you are encouraged to request and Advance Payment of the grant funds. I have included with your award letter the procedure that outlines the request for Advance payment Process. Please feel free to contact me at 601-346-1504 and I will be happy to explain and assist you with the reimbursement process. If you should have any questions concerning the CERT Program, please contact Dave Nichols at 601-346-1500.

Regards,


Penny N. Corn, Grants Director
Mississippi Office of Homeland Security